



**Harmony Science Academy-Sugar Land PTO  
Self-Nominations for  
2018-2019 PTO Board Elections**

**DUE 9/14/2018**

- I want Harmony Science Academy - Sugar Land to be one of the best schools in Texas.
- I want my child to have a great school year – to learn and to have fun!
- I want to help decide how PTO fundraised money is spent.
- I want all the students at Harmony Science Academy - Sugar Land to be successful.

If the above statements are true, then **“HELP US HELP THE SCHOOL”**. Parent involvement is critical for a successful school and its students, so volunteer as a PTO Board officer for the 2018-2019 school year.

Dedicated teachers, staff, and **PARENTS** help make Harmony Science Academy - Sugar Land be a great school! Join us – it’s a rewarding, important, and fun experience!

If you have any questions, please contact [hsspto.secretary@gmail.com](mailto:hsspto.secretary@gmail.com) or visit [HSAPTO.COM](http://HSAPTO.COM)

All candidates for officer positions must be a registered PTO member.

**All PTO members will receive voting e-mail. Results will be live online at [HSAPTO.COM](http://HSAPTO.COM) and will be announced in September.**

**Candidate should be able to attend Transition meeting.**

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**PTO Member:**     Yes     No

I would like to SELF-nominate : \_\_\_\_\_

for the following Executive Board position(s):

*(Rank preferences )*

***President***

***1st Vice President***

***2nd Vice President***

***Communications  
Director***

***Secretary***

***Treasurer***

***Assistant Treasurer***

# Self-Nomination for 2018-2019

## PTO BOARD POSITIONS

<p><b>President</b></p> <ul style="list-style-type: none"> <li>◇ Open/close the PTO meetings; produce executive agendas</li> <li>◇ Assist with coordination of events and event volunteers</li> </ul>	<p><b>1st Vice-President</b></p> <ul style="list-style-type: none"> <li>◇ In the absence of the President, shall perform the duties of the President</li> <li>◇ Maintain database of volunteers</li> </ul>
<p><b>2nd Vice-President</b></p> <ul style="list-style-type: none"> <li>◇ In the absence of the 1st VP and the President shall perform the duties of the President</li> <li>◇ Coordinate fundraisers with school event coordinator</li> </ul>	<p><b>Secretary</b></p> <ul style="list-style-type: none"> <li>◇ Create PTO agendas and take Minutes (notes) at the PTO meetings</li> </ul>
<p><b>Treasurer</b></p> <ul style="list-style-type: none"> <li>◇ Responsible for all PTO funds,</li> <li>◇ Present a written financial report at each Regular Meeting</li> <li>◇ Make deposits</li> </ul>	<p><b>Assistant Treasurer</b></p> <ul style="list-style-type: none"> <li>◇ Be comptroller</li> <li>◇ Reconcile books</li> </ul>
<p><b>Communications Officer</b></p> <ul style="list-style-type: none"> <li>◇ Publicize all events of the organization, keeps records</li> <li>◇ Follows national, state, and local legislative issues pertaining to education and reports on critical issues to PTO</li> </ul>	

PTO BOARD POSITION Nominating for: \_\_\_\_\_

Describe the person's qualifications for office and fitness to serve. Explain why the nominee would be the most effective person for that position. Please also indicate prior and current PTO participation and/or committee work.

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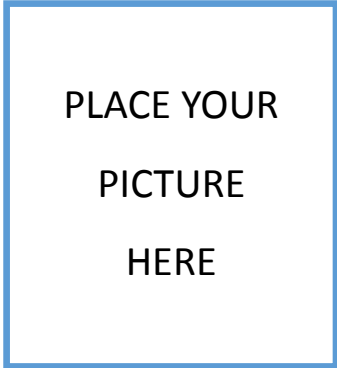
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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return form to PTO INBOX in a sealed enveloped labeled "PTO Nomination" or [hsspto.secretary@gmail.com](mailto:hsspto.secretary@gmail.com).  
**Nominations are due September 14th, 2018.**

Volunteers help our CHILDREN be SUCCESSFUL!!